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Routine Clean

All Areas

1. Dust and clean all light fixtures, ceiling fans and cobwebs
2. Dust and clean all windowsills
3. Dust and clean all furniture, décor, shelves, mirrors and surfaces
4. Clean interior/exterior of glass doors (two included, additional doors subject to extra charge)
5. Dust baseboards (initial cleaning – scrub baseboards)
6. Dust/vacuum underneath furniture (if accessible)
7. Remove trash and debris
8. Vacuum and mop all floors

Kitchen

1. Clean all countertops, back splashes, sinks, and fixtures
2. Clean exterior of cabinets
3. Clean exterior of appliances
4. Clean interior of microwave

Bathrooms

1. Clean all countertops, back splashes, sinks, mirrors and fixtures
2. Clean all bathtubs, showers and toilets
3. Clean exterior of cabinets

Optional Additions (additional charges will apply)

1. Blinds or Shutters
2. Windows (interior) and window frames
3. Window tracks
4. Doors and door frames
5. Thresholds
6. Vents
7. Switch plates
8. Change linens
9. Interior of cabinets
10. Interior of oven
11. Interior of fridge
12. Interior of dishwasher
13. Fireplace cleaning
14. Patio cleaning
15. Garage cleaning
16. Vacuum furniture
17. Remove scuffmarks from walls

chandler@southerncomfortcleaningco.com
843.822.4101

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Deep Cleaning

All Areas

1. Dust and clean all light fixtures, ceiling fans and cobwebs
2. Dust and clean all windows (interior only), windowsills, window frames, blinds, and shutters
3. Dust and clean all vents and switch plates
4. Dust and clean all furniture, décor, shelves, mirrors and surfaces.
5. Clean interior/exterior of all doors, door frames and thresholds (including glass doors)
6. Scrub baseboards
7. Dust/vacuum underneath furniture (if accessible)
8. Remove trash and debris
9. Vacuum and mop all floors

Kitchen

1. Clean all countertops, back splashes, sinks, and fixtures
2. Clean exterior of cabinets
3. Clean exterior of appliances
4. Clean interior of microwave

Bathrooms

1. Clean all countertops, back splashes, sinks, mirrors and fixtures
2. Clean all bathtubs, showers and toilets
3. Clean exterior of cabinets

Optional Additions (additional charges will apply)

1. Change linens
2. Window tracks
3. Interior of cabinets
4. Interior of oven
5. Interior of fridge
6. Interior of dishwasher
7. Fireplace cleaning
8. Patio cleaning
9. Garage cleaning
10. Vacuum furniture
11. Remove scuffmarks from walls

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Rental Cleaning

All Areas

1. Dust and clean all light fixtures, ceiling fans and cobwebs
2. Dust and clean all windowsills
3. Dust and clean all furniture, décor, shelves, mirrors and surfaces
4. Clean interior/exterior of glass doors (two included, additional doors subject to extra charge)
5. Dust baseboards (initial cleaning – scrub baseboards)
6. Dust/vacuum underneath furniture (if accessible)
7. Change bedding
8. Remove trash and debris
9. Vacuum and mop all floors

Kitchen

1. Clean all countertops, back splashes, sinks, and fixtures
2. Clean exterior of cabinets
3. Clean interior and exterior of appliances
4. Clean interior of microwave
5. Restock dish soap, dish towels, paper towels, hand soap, sponges and garbage bags
6. Empty dishwasher and wash/put away any dishes in the sink

Bathrooms

1. Clean all countertops, back splashes, sinks, mirrors and fixtures
2. Clean all bathtubs, showers and toilets
3. Clean exterior of cabinets
4. Restock towels, wash cloths, hand towels, hand soap, toiletries (as needed) and toilet paper

Optional Additions (additional charges will apply)

1. Window treatments
2. Doors and door frames
3. Thresholds
4. Vents
5. Switch plates
6. Interior of cabinets
7. Fireplace cleaning
8. Patio cleaning
9. Upholstery and carpet stain removal
10. Vacuum furniture
11. Remove scuff-marks from walls

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Move In/Move Out Cleaning

All Areas

1. Dust and clean all light fixtures, ceiling fans and cobwebs
2. Dust and clean all windows (interior only), windowsills, window frames, blinds, and shutters
3. Dust and clean all vents and switch plates
4. Dust and clean all furniture, décor, shelves, mirrors and surfaces.
5. Clean interior/exterior of all doors, door frames and thresholds (including glass doors)
6. Scrub baseboards
7. Dust/vacuum underneath furniture (if accessible)
8. Remove trash and debris
9. Vacuum and mop all floors

Kitchen

1. Clean all countertops, back splashes, sinks, and fixtures
2. Clean interior and exterior of cabinets
3. Clean interior and exterior of appliances

Bathrooms

1. Clean all countertops, back splashes, sinks, mirrors and fixtures
2. Clean all bathtubs, showers and toilets
3. Clean interior and exterior of cabinets

Optional Additions (extra charges will apply)

1. Patio Cleaning
2. Garage cleaning
3. Fireplace
4. Remove scuff marks from walls

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Office Cleaning

All Areas

1. Dust and clean all light fixtures, ceiling fans and cobwebs
2. Dust and clean all windowsills
3. Dust and clean all furniture, décor, shelves, mirrors and surfaces
4. Clean interior/exterior of glass doors (two included, additional doors subject to extra charge)
5. Dust baseboards (initial cleaning – scrub baseboards)
6. Dust/vacuum underneath furniture (if accessible)
7. Remove trash and debris
8. Vacuum and mop all floors

Kitchen

1. Clean all countertops, back splashes, sinks, and fixtures
2. Clean exterior of cabinets
3. Clean exterior of appliances
4. Clean interior of microwave

Bathrooms

1. Clean all countertops, back splashes, sinks, mirrors and fixtures
2. Clean all bathtubs, showers and toilets
3. Clean exterior of cabinets
4. Vacuum and mop all floors

Optional Additions (extra charge will be applied)

1. Window treatments
2. Doors and door frames
3. Thresholds
4. Vents
5. Switch plates
6. Change linens
7. Interior of cabinets
8. Interior of oven
9. Interior of fridge
10. Interior of dishwasher
11. Fireplace cleaning
12. Patio cleaning
13. Garage and attic cleaning
14. Vacuum furniture
15. Remove scuff-marks from walls

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843.822.4101

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CLEANING

New Construction Cleaning

Rough Cleaning:

1. Removal of trash, dirt and small debris from the interior of the unit and dispose of according to the Contractor's dumpster
2. Clean all tubs, toilets, lavatories, kitchen sinks and appliances
3. Remove any and all temporary protection and labels not required to remain
4. Clean inside and out all kitchen cabinets and vanity cabinets as well as counter tops
5. Scrape and wash inside surfaces of all windows and sliding glass doors – remove any stickers or labels
6. Clean all windows and sliding glass door frames, sills and tracks
7. Clean all utility closets, furnace closets, storage areas, attics and garages
8. Clean all water heaters
9. Clean water valve box (washing machine/dryer area)
10. Vacuum and mop all floors

Final Clean:

1. Removal of trash, dirt and small debris from the interior of the unit and dispose of according to the Contractor's dumpster
2. Clean and polish kitchen cabinets, kitchen counter tops and vanity tops
3. Vacuum inside all cabinets removing dirt and debris
4. Polish all cabinets, vanities, other stained woodwork, stainless steel sinks using appropriate products
5. Clean and shine inside surfaces of all windows and sliding glass doors
6. Clean and shine all plumbing fixtures and related trim to a sanitary condition
7. Clean and shine all medicine cabinets, mirrors and bath accessories
8. Clean and shine all electrical fixtures and trim
9. Clean and shine all appliances
10. Remove all packing materials, temporary labels, operating/maintenance manuals and place in kitchen drawer as directed
11. Clean all wood base, casing, sills and shelving
12. Clean outside and inside of all exterior doors, including thresholds
13. Clean and shine all interior doors
14. Sweep and mop all floors
15. Sweep and mop all interior storage areas, garages, exterior patios/porches (will power wash porches/patios if necessary)
16. Dust or vacuum walls and ceilings if required

17. Ceiling fans will be cleaned including globes/light fixtures, blinds, window sills/ledges, baseboards, and inside closets
18. Report any problems (broken or damaged) to builder

Final Cleaning Scope Overview by Room

Kitchen

1. All outer surfaces washed and wiped down
2. Sink scoured and shined
3. All cabinets, drawers, refrigerator, oven, microwave (if applicable) and dishwasher will be wiped out inside and out
4. Drawers will be removed from cabinets to get any excess debris/dirt, etc. from under drawer if on floor level
5. Refrigerator and stove will be moved to allow for cleaning under and behind each appliance

Floors – All Rooms

1. All floors will be mopped and vacuumed

Bathrooms

1. All bathroom areas will be cleaned including all fixtures, inside all cabinets and drawers, showers/tubs, sinks and toilets
2. All mirrors will be cleaned and shined

Dusting – All Rooms

1. All ceilings/walls, ceiling fans will be cleaned including globes/light fixtures, blinds, window sills/ledges, baseboards, and inside closets

Outside Areas

1. Front and Back Porch/patio floors will be swept and mopped if applicable
2. Storage room/area will be cleaned including floor

Laundry Areas

1. Washers and dryers (if applicable) will be wiped down inside and out
2. Both will be moved to allow for cleaning under and behind

Windows

1. Clean interior of all windows
2. Remove all labels and stickers

Touch Up Cleaning

All touch ups will be addressed and everything will be considered move-in ready. The process will be considered complete once the garage is swept, floors vacuum and mopped and any dust remaining will be cleaned